

Call for Applications: Levine Scholars Program, Associate Faculty Director for Programming and Professional Development

The [Levine Scholars Program \(LSP\)](#) is seeking a full-time Faculty Associate Director.

The Faculty Associate Director will have primary responsibility for programming and support structures related to leadership, undergraduate research, post-graduate preparedness and professional development.

This is a 12-month ERHA Appointment to begin July 1, 2024. Initial appointment is for a three-year renewable term. This position reports directly to the Faculty Director of the Levine Scholars Program. This is a faculty position so a PhD, EdD or like terminal degree is required. Both Tenured or Professional Faculty (i.e. teaching professors, senior lecturers, associate or full professors) may apply.

Applicants should submit a letter of interest that addresses qualifications and interest in the position, a current curriculum vitae and the names and contact details of three references. Review of applications will begin April 1st, 2024. Contact Dr. Heather Smith, LSP Faculty Director, for further information (heatsmit@charlotte.edu or x78051).

The Levine Scholars Program (LSP) is UNC Charlotte's premier merit scholarship.

LSP invites the brightest, most capable students to UNC Charlotte from across the country and provides them with the tools, resources and support they need to explore the world around them, engage deeply in their communities and excel across disciplines.

The award provides Levine Scholars with full tuition, room, board, a grant to implement a service or outreach project in partnership with a local non-profit, and four distinctive summer experiences that will develop leadership skills, social awareness and a global perspective. The current total value of this four-year package is estimated at over \$115,000 for in-state students and over \$172,000 for out-of-state students.

Civic engagement is at the core of the Levine Scholars Program. Through a commitment to ongoing volunteerism, internships with local nonprofits, grant projects with community partners, and customized curricula, Levine Scholars graduate fully prepared to begin their next chapter as versatile intellectuals, thoughtful leaders, and compassionate humanitarians.

Goals and Activities of the LSP Faculty Associate Director

- Explore and establish leadership programming for Levine Scholars in their third and fourth years.
- Establish and implement structural supports to assist students in applying for pre-professional internships, postgraduate scholarships, graduate school admission, and professional employment.
- Expand and enhance current structures of access and support for undergraduate research including building out the Levine Scholars Program Research Mentoring Initiative (LSPRMI) and assisting scholars to identify and maximize research presentation and publication opportunities.
- Increase collaboration and coordination with other programs and units working in the areas above including but not limited to the Honors College, the Office of Undergraduate Research, the Office of Education Abroad, the Career Center and Graduate School.
- Partner with the Faculty Director to enhance and teach first and second year seminar sequences.

- Partner with the Faculty Director and other LSP Staff to cultivate and nurture relationships with local business, community and non-profit partners to broaden opportunities for civic engagement and professional development partnerships.
- In absence of LSP Faculty Director, work in partnership with LSP Associate Director of Recruitment of Operations to oversee unit operations and program management.
- Participate in existing Levine Scholars functions and programming as appropriate to a senior member of the LSP Staff.
- Opportunity to accompany scholars on required and optional programming such as, but not limited to, NOLS Expedition, LSP Summer Abroad, Alternative Spring Break and Mini-Maymester Service Trips.

Qualifications for Appointment

- PhD, EdD or like terminal degree required. This position is open to both tenured and professional faculty such as, but not limited to teaching professors, senior lecturers, associate or full professors.
- Demonstrated interest, experience and success in teaching and mentoring high achieving undergraduate students.
- Ability to inspire and motivate others and an understanding of the unique needs and challenges faced by high-achieving students
- Experience in undergraduate leadership development.
- Experience in high impact teaching and engagement practices.
- Experience with undergraduate research development and mentorship.
- Experience in program development and inter-program coordination.
- Strong relationship-building skills, with the ability to interact effectively with a broad range of stakeholders, from staff and faculty on campus, to current scholars and alumni, to community and industry leaders.
- Excellent communication and presentation skills.
- Ability to work both independently and as an effective member of a team.
- Interest and ability to work with a diverse community of staff and scholars.
- High energy level, and dedication to the continuing success of the Levine Scholars Program.